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The Fairfield Area School Board met on Monday evening, August 22, 2011 at 7:00 p.m. in the district board room with these members in attendance: Mrs. Pamela Mikesell, presiding, Mrs. Marcy Van Metre, Mr. John Tomko, Mrs. Melissa Cavey, Mr. Mike McDonald, Mrs. Amy Randt, Mrs. Robyn Koons, and Mrs. Kathleen Anderson. Mr. David Potts was absent.

Also present were Mr. William Chain, Superintendent; Mr. Brian McDowell, HS/MS Assistant Principal; Mrs. Barbara Richwine, Elementary Principal; Mrs. Patricia Weber, MS Principal; and Mrs. Karen Kugler, Coordinator of Curriculum and Special Programs

**Minutes Approved**

The Board approved the minutes of the August 8, 2011 school board meeting on a motion made by Mrs. Cavey and seconded by Mr. McDonald.

**Public Comment**

Mr. Mark Petrosky spoke on behalf of the F.A.S.T. (Fairfield Athletics Stand Together) Group. FAST performs as a booster club to raise funds for items needed for all athletic groups in the Fairfield School District. These items may not be budgeted for, such as, score boards for the baseball fields, updating the weight room, scholarships for students, etc. For those who are interested in joining, the program is advertised on the school website as a link and is on Facebook. Mr. Chain noted this program did donate funds to the graduation social last spring.

**Consent Agenda (A-M)**

Consent Agenda was approved on a motion made by Mr. Tomko and seconded by Mrs. Koons. A roll call vote was taken and Mrs. Mikesell, Mrs. Van Metre, Mr. Tomko, Mr. McDonald, Mrs. Cavey, Mrs. Koons, and Mrs. Randt cast affirmative votes. The consent agenda items approved with this action are as follows:

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**Administrative**

**Actions**

A. Approved a Use of Facilities Request from the YWCA to use two classrooms in the elementary school for the YWCA Fairfield Clubhouse programs held before and after school throughout the school year. They are also requesting to use these classrooms for full days when there is no school. The negotiated rate for the 2011-2012 school year is $31.50 per day.

B. Approved the attached Resolution dated August 22, 2011 to join Fairfield Borough, Carroll Valley Borough, and Hamiltonban Township with the PA Dept. of Conservation and Natural Resources (DCNR) in a grant to fund the study of Regional Recreation.  By joining with the community in this project, the District is responsible for up to two hundred fifty dollars ($250) as its portion of the initial project funding.

**Budget** C. Approved the general fund bill list in the amount of $355,312.87.

1. Approved the food service fund bill list in the amount of $2,247.40.

E. Approved the disposal of the attached list of school financial documents from school years 2004-2005 in accordance with prevailing regulations.

F. Approved the addition of Mr. Walter Barlow to the 2011-2012 bus driver list. Mr. Jacobs is the contractor.

# Personnel G. Approved the attached three-year contract for the business manager.

# H. Approved the full-time employment of Ms. Caroline Dean as the Business Manager with benefits per the Business Manager’s Contract and an annual salary of $88,000. Her first day of employment will be designated by the Superintendent.

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I. Approved a request from Mrs. Laura Brenneman, middle school special education teacher, for childbearing and family medical leave beginning January 31, 2012 unless it is medically necessary to leave before this date. She will return on May 18, 2012.

J. Permission granted for the administration to advertise and recommend for hire an extended term substitute middle school special education teacher during Mrs. Brenneman’s childbearing leave February 1 – May 17, 2012.

K. Approved a request from Mrs. Tressa Palmer, health room aide, for medical leave and family medical leave beginning August 29, 2011. She will return to work in approximately 6 weeks unless it is medically necessary to extend this date.

L. Approved the part-time employment of Ms. Cynthia Deardorff as an elementary food service worker with salary and benefits per the Support Staff Policy effective August 29, 2011.

M. Approved the part-time employment of Ms. Bonnie Plank as an elementary food service worker with salary and benefits per the Support Staff Policy effective August 29, 2011.

N. Ratified the Superintendent’s approval of the following individuals as coaches for the 2011-2012 school year and grant supplemental contracts and salary per the Collective Bargaining Agreement.

Mr. Mike Rice

MS Assistant Soccer Coach $1,979

Ms. Kellie Macharsky

HS Ass’t Varsity Field Hockey Coach $2,284

O. Approved a supplemental contract for Mr. Ralph Doxsey as the MS Head Soccer Coach for the 2011-2012 school year with salary per the Collective Bargaining Agreement. ($2,436)

P. Accepted the resignation of Ms. Katie (Boehne) Barnes as the MS Assistant Field Hockey Coach effective immediately.

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Q. Approved the addition of the following individuals to the Professional Staff Substitute List K-12 for the 2011-2012 school year.

Ms. Bonnie Rock Social Studies

Mr. Scott Ziegler Music

Ms. Kirsten Kemper Elementary

R. Approved the removal of Ms. Julia Myers and Ms. Alica Dick from the Professional Substitute List K-12.

**Other Discussion Items:**

A. Mr. Chain announced Ms. Caroline Dean joining the Fairfield School District as the new Business Manager.

**Adjournment:**

The meeting adjourned at 7:45 p.m. on a motion made by Mr. Tomko seconded by Mrs. Cavey and approved by the board.

Respectfully Submitted:

Mrs. Pamela Mikesell Mrs. Leah Mort

Board President Board Recording Secretary

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