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The Fairfield Area School Board met on Monday evening, October 24, 2011 at 7:05 p.m. in the district board room with these members in attendance: Mrs. Pamela Mikesell, presiding, Mrs. Marcy Van Metre, Mr. John Tomko, Mr. Mike McDonald, and Mrs. Melissa Cavey. Mrs. Kathleen Anderson arrived at 7:30 p.m. Mrs. Robyn Koons, Mrs. Amy Randt and Mr. David Potts were absent.

Also present were Mr. William Chain, Superintendent; Mrs. Barbara Richwine, Elementary Principal; Mrs. Patricia Weber, MS Principal; Mr. Wayne Sherrard, High School Principal; Mr. Brian McDowell Assistant Principal; Mr. Philip Spare, Solicitor; Ms. Caroline Dean, Business Manager; and Ms. Karen Kugler, Coordinator of Curriculum and Special Programs.

**Minutes Approved**

The Board approved the minutes of the October 10, 2011 school board meeting on a motion made by Mr. Tomko and seconded by Mr. McDonald.

**Presentation**

Mr. Kevin Bowes, Siemens Industry Inc., presented a list of energy conservation measures identified as good opportunities for the District to reduce energy consumption.  The conservation measures were identified by Siemens in their preliminary site visit to the District. Much discussion took place regarding the conservation measures and how a Guaranteed Energy Savings Performance Project could be developed with input from the District.  Discussion about the possibility of renewable power resources (solar) and the advantage of fixed electrical costs also took place.  The next step in the process is for the Board to approve an investment grade audit completed by Siemens to better define conservation measures.  The narrowing of the scope of the audit has reduced costs from $45,000 to $30,000.  Mr. Chain added the board will be asked to approve the audit at the November 14th Board meeting.

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**Public Comment**

Mr. Chuck Clarke presented a plaque to Mr. Chain from the Youth Wrestling Program in honor of the District’s support.

Mr. Mickey Barlow spoke on behalf of FAST and informed the board of the many different things they will be offering to all the athletic teams in our District. He also noted that four $500 scholarships will be offered to senior athletes this year

**Consent Agenda (A-M)**

After a request to pull Item B, the Consent Agenda was approved excluding Item B on a motion made by Mr. Tomko and seconded by Mrs. Cavey. A roll call vote was taken and Mrs. Mikesell, Mrs. Van Metre, Mr. Tomko, Mrs. Cavey, Mr. McDonald and Mrs. Anderson cast affirmative votes. The consent agenda items approved with this action are as follows:

**Administrative**

**Actions** A. Approved the field trip request from Ms. Phelps, Mr. Dortenzo and the high school honors English class to travel to Williamsburg, VA to study British / American History in Williamsburg and visit George Mason University and the College of William and Mary November 4-5, 2011.

**Budget** C. Approved the food service fund bill list in the amount of $32,909.44.

D. Approved the addition of the following individuals to the School Express Van Driver list for the 2011-2012 school year.

Mr. Bruce Slonaker Mr. Robert Asper

Ms. Diana Stevens Ms. Elaine Arentz

Ms. Coni McKim Ms. Heather Miller

Mr. Christopher Miller

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E. Recognized FAST (Fairfield Athletics Stand Together) as the athletic booster club for the Fairfield Area School District and as such entitled to coverage under the district's liability policy.

# Personnel F. Accepted the resignation of Mr. Wayne Sherrard, Jr. as the high school principal effective November 4, 2011 and granted approval to advertise and recommend for hire a high school principal.

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# G. Approved a request from Mrs. Audrey Anderson, high school Spanish teacher, for childbearing and family medical leave beginning February 27, 2012 unless it is medically necessary to leave before this date. She will return on May 7, 2012.

H. Permission granted for the administration to advertise and recommend for hire an extended term substitute high school Spanish teacher during Mrs. Anderson’s childbearing / Family Medical Leave February 27 – May 4, 2012.

I. Approved the title changes for Ms. Laura Kennedy, Administrative Assistant to the Business Manager / Transportation Director and for Ms. Andrea Black, Payroll Manager / Assistant Transportation Director effective immediately.

# J. Approved the removal of Ms. Angela Bosley from the Support Staff Substitute List.

K. Approved the request for Family Medical Leave for Mrs. Brenda Newman intermittently beginning September 20, 2011 through the last day of the 2011-2012 school year.

# Policies L. Approved revisions to Policy 8750, Fund Balance, on a first reading.

M. Approved revisions to Policy 7240, Medication Procedures Administrative Procedures, on a first reading.

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**Other Action Items**

Item B was approved excluding check #1100121616 on a motion made by Mr. Tomko and seconded by Mrs. Cavey. A roll call vote was taken and Mrs. Mikesell, Mrs. Cavey, Mr. Tomko, Mrs. Anderson, Mr. McDonald and Mrs. Van Metre all cast affirmative votes. Item B passes.

B. Approved the general fund bill list, excluding check #1100121616 for $2,760, in the amount of $304,443.96.

Check #1100121616 in the amount of $2,760 was approved on a motion made by Mr. Tomko and seconded by Mrs. Van Metre. A roll call vote was taken and Mrs. Cavey, Mr. Tomko, Mrs. Anderson, Mr. McDonald and Mrs. Van Metre all cast affirmative votes. Mrs. Mikesell abstained. This item passes.

**Other Discussion Items:**

Mr. Chain noted Mr. Sherrard’s resignation date was effective November 4, 2011, and thanked him for his years of service.

**Adjournment:**

The meeting adjourned at 8:10 p.m. on a motion made by Mr. Tomko seconded by Mrs. Cavey and approved by the board.

Respectfully Submitted:

Mrs. Pamela Mikesell Mrs. Leah Mort

Board President Board Recording Secretary

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