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The Fairfield Area School Board met for reorganization on Monday evening, December 5, 2011 at 7:00 p.m. in the district board room with these members in attendance: Mrs. Pamela Mikesell, presiding, Mrs. Marcy Van Metre, Mr. Mike McDonald, Mrs. Melissa Cavey, Mrs. Amy Randt, Mrs. Agatha Foscato, Mr. Mark Greathouse, Mr. Bruce Lefeber and Mr. Raymond Beaumont, Sr.

Also present were Mr. William Chain, Superintendent; Mrs. Barbara Richwine, Elementary Principal; Mrs. Patricia Weber, MS Principal; Mr. Brian McDowell, Acting HS Principal; Ms. Caroline Dean, Business Manager; Ms. Karen Kugler, Coordinator of Curriculum and Special Programs and Mr. John Tomko, Retiring Board Secretary.

**Recognition of Retiring Board Members**

Mr. Chain presented a plaque to Mr. Tomko in honor of his 20 years of service to the School Board.

**Selection of a Temporary President from the holdover members**

Mr. McDonald nominated Mrs. Cavey as temporary president and Mrs. Mikesell seconded the nomination. With no other nominations, the board voted unanimously to approve Mrs. Cavey as the Temporary President.

**Swearing in of new members by Temporary President.**

Mrs. Cavey swore in the following new board members: Mr. Beaumont, Mr. Greathouse, Mrs. Foscato, Mr. Lefeber, and Mrs. Mikesell.

**Election of a President for a one (1) year term**

Mr. McDonald nominated Mrs. Mikesell and Mrs. Randt seconded the nomination. Mr. Beaumont nominated Mr. Greathouse and Mrs. Foscato seconded this nomination. On the first nomination of Mrs. Mikesell, a roll call vote was taken and Mrs. Cavey, Mrs. Van Metre, Mrs. Randt, Mrs. Mikesell, Mr. McDonald and Mr. Greathouse cast affirmative votes. Mrs. Foscato, Mr.

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Beaumont and Mr. Lefeber cast negative votes. Mrs. Mikesell was appointed as board president for a 1-year term.

**Election of a Vice-President for a one (1) year term**

Mr. McDonald nominated Mrs. Cavey and Mrs. Randt seconded this nomination. Mrs. Foscato nominated Mr. Greathouse and Mr. Beaumont seconded this nomination. On the first nomination of Mrs. Cavey, a roll call vote was taken and Mrs. Randt, Mrs. Van Metre, Mrs. Mikesell, Mr. McDonald and Mrs. Cavey cast affirmative votes. Mrs. Foscato, Mr. Beaumont, Mr. Greathouse and Mr. Lefeber cast negative votes. Mrs. Cavey was appointed as vice president for a 1-year term.

**Election of a Secretary to complete the current four - (4) year term.**

 **(July 1, 2009 – June 30, 2013)**

Mr. McDonald nominated Mr. Greathouse and Mrs. Foscato seconded the nomination.With no other nominations, the board voted unanimously to approve this nomination.

**Appointment of PSBA Legislative Chairperson**

Mrs. Mikesell asked Mr. Greathouse to carry on in this position. Mr. Greathouse agreed to do so.

**Selection of organization structure** (The board currently operates as a Committee of the whole with one standing committee for negotiations.)

The board unanimously agreed to operate as a Committee of the Whole with one standing committee for negotiations.

**Establish meeting dat****es, times and place for regular board meetings for the ensuing year.**

Mrs. Cavey made a motion to accept the attached meeting dates and times. Mrs. Randt seconded this motion. The board voted unanimously to approve this motion.

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**Adjournment:**

The meeting adjourned at 7:30 p.m. on a motion made by Mr. McDonald seconded by Mrs. Cavey and approved by the board.

Respectfully Submitted:

 Mrs. Pamela Mikesell Mrs. Leah Mort

 Board President Board Recording Secretary

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The Fairfield Area School Board met on Monday evening, December 5, 2011 at 7:30 p.m. in the district board room with these members in attendance: Mrs. Pamela Mikesell, presiding, Mrs. Marcy Van Metre, Mr. Mike McDonald, Mrs. Melissa Cavey, Mrs. Amy Randt, Mrs. Agatha Foscato, Mr. Mark Greathouse, Mr. Bruce Lefeber and Mr. Raymond Beaumont, Sr.

Also present were Mr. William Chain, Superintendent; Mrs. Barbara Richwine, Elementary Principal; Mrs. Patricia Weber, MS Principal; Mr. Brian McDowell, Acting HS Principal; Ms. Caroline Dean, Business Manager; Ms. Karen Kugler, Coordinator of Curriculum and Special Programs and Mr. John Tomko, Retired Board Secretary.

**Minutes Approved**

The Board approved the minutes of the November 14, 2011 school board meeting on a motion made by Mr. McDonald and seconded by Mrs. Cavey.

**Presentation**

Mr. Sam Miller on behalf of the accounting firm of Rager, Lehman, and Houck, P.C. presented the audit and financial statement highlights to the Board.  This audit was performed in accordance with generally accepted auditing standards and Government Auditing Standards.  Mr. Miller acknowledged and thanked the efforts of Bill Chain, Caroline Dean and the Business Office staff.

**Consent Agenda (A-I)**

After a request to pull Item D, the Consent Agenda was approved excluding Item D on a motion made by Mr. McDonald and seconded by Mrs. Cavey. A roll call vote was taken and Mrs. Mikesell, Mrs. Van Metre, Mrs. Randt, Mrs. Foscato, Mr. Greathouse, Mr. Lefeber Mr. McDonald, Mrs. Cavey and Mr. Beaumont cast affirmative votes. The consent agenda items approved with this action are as follows:

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**Budget** A. Approved the general fund bill list in the amount of $349,649.97.

 B. Approved the food service fund bill list in the amount of $28,926.10.

 C. Permission granted for the administration to pay the December bills with final approval at the next regularly scheduled board meeting.

 E. Approved a 60-month lease for each of the following District

Xerox Copiers:

Xerox W7530P to replace the Special Ed. Office copier

Xerox W7530P to replace the HS Office copier

Xerox W7530P to replace the MS Office copier

Xerox WC5325P to replace the ES Office copier

Xerox 5775PT to replace the High-Capacity ES copier

Xerox 4595CP to replace the High-Capacity HS/MS copier

 **Personnel** F.Ratified the Superintendent’s acceptance of the following coaching resignations effective immediately and granted permission to advertise and recommend for hire any vacant positions.

#  Mr. Dan Irwin

#  HS Varsity Assistant Football Coach

#  Mr. Bruce Kocsis, Jr.

#  HS Varsity Head Wrestling Coach

#  G. Approved the addition of Ms. Joann Price to the Support Staff Substitute List for the 2011-2012 school year.

 H. Approved the addition of Mr. Ronald Kiser, Social Studies, to the Professional Substitute List K-12 for the 2011-2012 school year.

1. Approved the part-time employment of Ms. Patsy Fiorenza, LPN, as the elementary health room assistant with salary and benefits per the Support Staff Policy.

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**Other Action Items:**

D. Adopted the attached resolution indicating the Fairfield Area School District’s intent to not raise taxes by more than the 2.1% index for the 2012-2013 school year.

After a brief discussion Item D was approved on a motion made by Mr. McDonald and seconded by Mr. Greathouse. A roll call vote was taken and Mrs. Cavey, Mrs. Van Metre, Mrs. Mikesell, Mrs. Randt, Mrs. Foscato, Mr. McDonald, Mr. Greathouse, Mr. Beaumont and Mr. Lefeber all cast affirmative votes. This item passes.

**Other Discussion Items:**

Mr. McDonald requested the board have a retreat or meeting prior to next board meeting for all old and new board members to get to know each other. This will take place prior to next month’s meeting on January 9th at 6:00 pm in the board room.

Mrs. Mikesell announced the next board meeting will be on January 9, 2012.

**Adjournment:**

The meeting adjourned at 8:40 p.m. on a motion made by Mrs. Van Metre, seconded by Mrs. Cavey and approved by the board.

Respectfully Submitted:

 Mrs. Pamela Mikesell Mrs. Leah Mort

 Board President Board Recording Secretary

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