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The Fairfield Area School Board met in regular session on Monday evening, May 16, 2011 at 7:00 p.m. in the district board room with these members in attendance: Mrs. Pamela Mikesell, presiding, Mr. John Tomko, Mrs. Melissa Cavey, Mr. Mike McDonald, Mrs. Robyn Koons and Mrs. VanMetre. Mr. Potts, Mrs. Anderson and Mrs. Randt were absent.

Also present were Mr. William Chain, Superintendent; Dr. Mark Sewell, Business Manager; Ms. Karen Kugler, Director of Curriculum and Special Programs; Mr. Wayne Sherrard, HS Principal; Mrs. Patricia Weber, MS Principal; Mr. Brian McDowell, HS/MS Assistant Principal and Ms. Barbara Richwine, ES Principal.

**Minutes Approved**

The Board approved the minutes of the April 18, 2011 regular school board meeting on a motion made by Mrs. Koons and seconded by Mrs. VanMetre.

**Presentations/Reports**

A. PSBA Board Member Years of Service Awards –

Ms. Janet Schroeder, Assistant Regional Director

Ms. Schroeder recognized board members, Mrs. Robyn Koons and Mr. David Potts for eight years of service, Mrs. Pamela Mikesell for twelve years of service and Mr. John Tomko for twenty years of service. Each board member received certificate of appreciation.

B. Foreign Exchange Student, Sharon Lohse thanked Mr. Chain and the school district for giving her the opportunity to be a Fairfield High School student this year and presented them with a certificate of appreciation from Global Youth Exchange.

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**Public Comment**

Mr. Mark Greathouse of Carroll Valley expressed concerns with the budget and the proposed tax increase.

Ms. Anne Jones of Hamiltonban Township questioned the necessity of the new reading program.

Mr. Mike Kulkusky, a FASD parent, voiced his concern regarding bullying in the schools and the appropriate punishment.

Mr. Bruce Lefeber of Carroll Valley explained that he had reviewed the proposed budget and found a estimate $760,000 savings.

Mr. Fred Clift, a FASD parent, addressed the board about bullying.

Miss Sarah Clift, a FASD student, addressed the board about bullying.

Mr. Ray Beaumont of Fairfield questioned the board about involving law enforcement when bullying occurs.

Mr. Kacey Blondin, a FASD parent, addressed the board about bullying.

**Consent Agenda**

The Consent Agenda was approved, on a motion made by Mr. Tomko and seconded by Mrs. Cavey. A roll call vote was taken and Mrs. Mikesell, Mrs. Koons, Mr. Tomko, Mrs. VanMetre, Mr. McDonald, and Mrs. Cavey cast affirmative votes. The consent agenda items approved with this action are as follows:

**Administrative**

**Actions**

use of facilitiesA. Approved a Use of Facilities Request from Willow Pond Farm and Mr. Tom Wajda to use the District parking areas during the Lavender Festival June 17, 18 & 19, 2011.

district calendar B. Approved the District Calendar for the 2011-2012 school year with revisions.

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**Budget**

general fund bill C. Approved the general fund bill list in the amount of

list $196,205.68.

food service fund D. Approved the food service fund bill list in the amount of

bill list $25,655.25.

student lunch price E. Approved all student lunch prices be increased .20 cents

increase effective August 31, 2011. New elementary lunch prices will be $1.95 and new middle school and high school lunch prices will be $2.15.

milk price increase F. Approved a .10 cent increase for the sale of milk. The new price for milk will be .60 cents district wide.

adult lunch price G. Approved an adult lunch price increase of .50 cents effective

increase August 31, 2011. New adult lunch prices will be $3.75.

insurance provider H. Approved American Management Advisors and Christian-Baker Insurance Company as the provider of the Sports/Student Accident insurance for the 2011-2012 school year.

depositories I. Approved Adams County National Bank, PLIGIT (Pennsylvania Local Government Investment Trust) and PSDLAF/PNC (Pennsylvania School District Liquid Asset Fund) as the depositories for school funds for the 2011-2012 school year.

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delinquent tax J. Approved J.P. Harris as the delinquent tax collector for the

collector 2011-2012 school year.

district dentist K. Approved Dr. Edgardo Enriquez as the District’s Dentist for

the 2011-2012 school year at a retainer of $500.

Exonerations for L. Exonerated the local tax collectors from further collection of

2010-2011 the 2010-2011 taxes subject to verification by the business officer of collector’s schedules. All delinquent accounts will be turned over to the delinquent tax collector.

# independent M. Approved Rager, Lehman & Houck, PC as the District's

# auditor Independent Auditor for years ending June 30, 2011, 2012 and 2013.  The cost for the Audit of Financial Statements will be as follows:

# 2011 - $23,000; 2012 - $23,500 2013 - $24,250

qualifications N. Approved the administration’s recommendation to advertise

request for energy for a Request for Qualifications (RFQ) containing the

saving contract information and requirements for interested NAESCO Accredited Energy Service Companies to prepare and submit to the District professional qualifications for a guaranteed energy savings contract, in accordance with requirements of Title 62 Procurement, Guaranteed Energy Savings Contracts, Act 39 of 2010.  The due date for the RFQ would be July 1, 2011.

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**Personnel**

administrator’s O. Approved the Act 93 Administrators’ salary for the 2011-

salary 2012 school year to reflect no increase effective July 1, 2011.

Act 93 extension P. Approved a one year extension of the Act 93 Agreement effective July 1, 2011 through June 30, 2012.

superintendent’s Q. Approved the Superintendent’s salary for the 2011-2012

salary school year to reflect no increase effective July 1, 2011.

support staff R. Approved the support staff salaries for the 2011-2012 school

salary year to reflect no increase effective July 1, 2011.

support staff entry S. Approved the support staff entry level rates for the 2011-

level rates 2012 school year to reflect no increase effective July 1, 2011.

support staff T. Approved the support staff substitute rates for the 2011-2012

substitute rates school year to reflect no increase effective July 1, 2011.

demotion U. Approvedthe Superintendent’s recommendation to demote Ms. Andrea M. Holmes from full-time High School Reading Specialist to .27 full-time equivalent position of High School Reading Specialist, beginning with the 2011-2012 school year, for reasons of economy.

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demotion V. Approvedthe Superintendent’s recommendation to demote Mr. Derek L. McKenrick from full-time High School Environmental Science Teacher to .27 full-time equivalent position of High School Environmental Science Teacher, beginning with the 2011-2012 school year, for reasons of economy.

position W. Approved the Superintendent’s recommendation to eliminate

elimination the Traffic Police Officer Position beginning with the 2011-2012 school year, for reasons of economy.

retirement X. Accepted the resignation for retirement of Dr. Mark S. Sewell, Business Manager, effective June 3, 2011.

business manager Y. Granted permission for the administration to advertise and recommend for hire a Business Manager.

childbearing/family Z. Approved a request from Ms. Barbara Ancarrow for

medial leave Childbearing/Family Medical Leave beginning June 20, 2011, unless it is medically necessary to leave before this date. She will return in approximately 12 weeks.

resignation AA. Accepted the resignation of Ms. Kay Diffenbaucher as the high school head field hockey coach effective immediately.

HS field hockey BB. Granted the administration approval to advertise and

coach recommend for hire a high school head field hockey coach for the 2011-2012 school year.

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**Other Action Items:**

A. PROPOSED FINAL Budget Adoption

Move to adopt the 2011-2012 proposed final budget with an expenditure budget of $15,493,032 and a revenue budget of $15,493,032, supported by the following tax structure:

Real Estate tax……………9.2953 mills (0.3143 increase)

Per Capita Tax, Act 511………0 (no change)

Per Capita Tax, Act 679………0 (no change)

Earned Income Tax……….1.5% (no change)

Occupation Assessment……0% (no change)

Amusement Tax……………10% (no change)

Following a board discussion a motion was made by Mrs. Koons and seconded by Mr. Tomko. A roll call vote was taken and Mrs. Mikesell, Mrs. Cavey, Mrs. VanMetre and Mrs. Koons cast affirmative votes. Mr. Tomko and Mr. McDonald cast negative votes. This motion is approved.

**Other Discussion Items:**

Mr. Chain reviewed each of the following:

A. Transfers – 2011-2012 school year

* **Ms. Jennifer Kane** from Elementary 3rd Grade Teacher to full-time Elementary Reading Specialist K-4.
* **Ms. Elizabeth Brumgard** from Middle School 7th Grade Reading Teacher to full-time High School / Middle School Librarian.

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B. Consortium of Special Education Services

The District continues discussions with Upper Adams and Bermudian School Districts and the Lincoln Intermediate Unit (LIU) about developing a consortium of special education services that are currently accessed through the LIU.  Fairfield is considering offering a Neurologically Impaired class in the Middle School in place of the current LIU NI classroom and using the full-time emotional support and life skills classes in the consortium instead of the LIU classes.  This discussion also includes the District hiring a school psychologist in place of contracting a school psychologist at the present 4/5 contract rate from the LIU.  The move will result in lower costs for services, student placements and transportation.

C. Drug Screening for Athletes

The Superintendent has directed student drug screening to be randomized during the 2011-2012 school year.  The move complies with Board Policy 6615, Drug Screening of Athletes, however the randomized tests will result in fewer students being tested and lower overall laboratory costs.

D. Bond Restructuring

We have discussed District bond restructuring. The Superintendent and Business Manager have met and reviewed four options of restructuring District bond payments with Public Financial Management, Inc.  The restructuring of bond payments can be flexible and useful in reducing current expenditures.  Restructuring does have costs that are

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calculated at present value costs and overall costs.  While this may be an option for the future, the Superintendent does not recommend restructuring at the present time.

E. Distribution of the Bid Lists for the 2011-2012 school year.

**Adjournment:** The meeting adjourned at 8:49 p.m. on a motion made by

Mrs. Cavey seconded by Mrs. Koons and approved by the board.