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The Fairfield Area School Board met in regular session on Monday evening, June 20, 2011 at 7:00 p.m. in the district board room with these members in attendance: Mrs. Pamela Mikesell, presiding, Mr. John Tomko, Mr. Mike McDonald, Mrs. Robyn Koons, Mrs. VanMetre, Mr. Potts, Mrs. Anderson and Mrs. Randt. Mrs. Cavey was absent.

Also present was Mr. William Chain, Superintendent.

**Minutes Approved**

The Board approved the minutes of the May 16, 2011 regular school board meeting on a motion made by Mrs. Anderson and seconded by Mrs. Koons.

**Presentations/Reports**

A. Cyber Bullying Presentation – Ms. Cathy Mentzer

Ms. Mentzer, the MS Technology teacher and a member of the MS bullying committee for a year and now a member of the MS Creating Kinder Communities Committee, presented a website she has created for parent, teacher and student use. The site is filled with information, statistics, videos and tests designed to educate everyone about bullying. There is also a student behavior reporting sheet to track bullying behaviors.

**Public Comment**

Mr. Kulkusky, a FASD parent, asked the board for a follow-up on how bullying is being handled in the district. Mr. Chain stated that the district is working on different ways to interact with parents including, training parents on bullying and a coffee klatch.

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**Consent Agenda**

The Consent Agenda was approved, on a motion made by Mr. Tomko and seconded by Mrs. Anderson. A roll call vote was taken and Mrs. Mikesell, Mrs. Koons, Mr. Tomko, Mrs. VanMetre, Mr. McDonald, and Mrs. Anderson, Mrs. Randt and Mr. Potts cast affirmative votes. The consent agenda items approved with this action are as follows:

**Administrative**

**Actions**

federal programs A. Authorized the administration to apply for and operate the following federal programs: Title I, Title II, Title V, Vocational Education and any additional programs for which funds might become available.

special ed, LS & B. Granted approval for the District to operate learning

gifted classes support, gifted and special education classes for the 2011-2012 school year.

special ed services C. Approved to contract with the LIU #12 for special education services not provided by the school district for 2011-2012.

ESL services D. Approved to contract with the LIU #12 to provide English as a Second Language (ESL) services for the 2011-2012 school year.

media services E. Approved an Instructional Media Services Agreement with the LIU #12 for video circulation/duplication for the 2011-2012 school year.

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safe and drug free F. Authorized the LIU #12 to apply on behalf of the

schools Fairfield Area School District for funds for Safe and Drug

Free Schools and Communities Act for the 2011-2012 school year and any additional programs for which funds might become available.

vocational G. Re-approved all current vocational programs (business

programs education, agriculture, and cosmetology).

special ed H. Approved the Superintendent's recommendation for the

consortium District to enter into a Special Education Consortium with the Upper Adams and Bermudian Springs School District. The Memorandum of Understanding is attached.

NI teacher I. Granted permission for the administration to advertise internally for a special education teacher to teach in the Neurologically Impaired Classroom that will be located in the Middle School.

**Budget**

general fund bill J. Approved the general fund bill list in the amount of

list $379,219.40.

food service fund K. Approved the food service fund bill list in the amount of

bill list $21,393.53.

June bills L. Granted permission for the administration to pay the remainder of the June bills with final approval at the next regularly scheduled board meeting in July.

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general supplies M. Approved the 2011-2012 General Supplies Local Bid

local bid Package totaling $10,936.30.

student activity N. Approved a Request to Establish a Student Activity Fund

fund under the name of “Class of 2015” for the purpose of organizing fundraisers for future activities.

district solicitor O. Approved Stock and Leader, LLP as the District’s solicitor for the 2011-2012 school year at the hourly rate of $155 for partners and $145 for associates. Travel time will be billed at the reduced rate of $110 per hour. These rates remain the same as the 2010-2011 school year.

homestead/ P. Approved the attached resolution implementing the

farmstead exclusion homestead and farmstead exclusion for the 2011-2012 fiscal

resolution year in accordance with Act 1 of the special session of 2009.

# Personnel

# needed personal Q. Granted permission for the Superintendent to advertise and recommend for hire personnel as needed between now and August 22, 2011. This is being requested on the condition and with the understanding that the board will finalize this business at the next regularly scheduled board meeting.

resignation R. Accepted Ms. Diana Zimmerman’s resignation as the Board Recording Secretary effective July 1, 2011.

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board recording S. Ratified the Superintendent’s directive to advertise and

secretary recommend for hire a Board Recording Secretary.

long-term sub T. Ratified the Superintendent’s directive to advertise and

HS social studies recommend for hire a long-term substitute high school social studies teacher effective August 29, 2011 through June 8, 2012 due to a temporary internal teacher transfer.

MS 8th grade U. Ratified the Superintendent’s directive to advertise and

science teacher recommend for hire a middle school 8th grade science teacher for the 2011-2012 school year due to an internal teacher transfer.

# resignation V. Accepted the resignation of Mr. Michael Quealy as the high school assistant girls’ basketball coach effective immediately.

# professional staff W. Approved the addition of Ms. Rebecca Herring, Special

# sub list addition Education, to the Professional Staff Substitute List K-12.

support staff sub X. Approved the addition of Ms. Mildred McGlaughlin to the

list addition Support Staff Substitute List.

# tenure granted Y. In accordance with School Code, tenure is granted to the following individuals who have completed three years of satisfactory service in the Fairfield Area School District.

Ms. Sarah Baugh Ms. Andrea Holmes

Ms. Beth Edwards Ms. Ashley Mattern

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Ms. Kasey Motter Mr. Dane Murray

Ms. Brianna Myers Mr. Jesse Shaffer

Ms. Jessica Spinks Mr. Sean Zimmerman

part-time cafe Z. Granted permission for the administration to advertise and

aide recommend for hire a part-time cafeteria aide for the 2011- 2012 school year due to an internal transfer.

long-term sub AA. Approved Mr. James Wright as a long-term substitute high school social studies teacher effective August 29, 2011 through the last day of the 2011-2012 school year.

support services BB. Approved the Superintendent's recommendation for support services from Dr. Mark Sewell, retired Business Manager for FASD.  Dr. Sewell will support the District by helping to oversee the functions and operations of the Fairfield Area School District business office at the rate of $43 per hour for this service.   Dr. Sewell's services will be requested by the Superintendent at a frequency of no more than 1 or 2 days per week during the month of June and a few days in July.

support services CC. Move to approve the Superintendent’s recommendation for support services from Mr. Thomas Mesler, Director of Business Services for the LIU 12. Mr. Mesler will support the District and oversee the functions and operations of the Fairfield Area School District’s business.  Billing will be prepared by the LIU at $500 per day for this service.   Mr. Mesler's services will be necessary at a frequency of 1 or 2

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days per week during the months of July and August while the District conducts a search for a new business manager.

**Other Action Items:**

A. Years of Service Awards – presented by Mr. William Chain, Superintendent, on behalf of the District.

**Motion:** Move to approve honoring those individuals with 20, 25, 30, 35 and 40 years of service in the Fairfield Area School District.

Mr. James Rebert 35 years of service

Mr. Scott Dolly 30 years of service

Ms. Lisa Sturges 25 years of service

Ms. Judy Weikert 25 years of service

Ms. Debbie Balogh 20 years of service

Ms. Candy Wagner 20 years of service

On a motion made by Mrs. Anderson and seconded by Mrs. Koons, a roll call vote was taken. The board voted unanimously to approve this item.

B. FINAL Budget Adoption

Move to adopt the 2011-2012 final budget with an expenditure budget of $15,493,032 and a revenue budget of $15,493,032, supported by the following tax structure:

Real Estate tax……………9.2953 mills (0.3143 increase)

Per Capita Tax, Act 511………0 (no change)

Per Capita Tax, Act 679………0 (no change)

Earned Income Tax………..1.5% (no change)

Occupation Assessment…….0% (no change)

Amusement Tax…………….10% (no change)

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Following a few comments from board members, a motion was made by Mrs. Koons and seconded by Mrs. Anderson. A roll call vote was taken. Mrs. Mikesell, Mrs. Anderson, Mrs. Koons, Mrs. Randt, Mrs. VanMetre, Mr. Potts and Mr. McDonald cast affirmative votes. Mr. Tomko cast a negative vote. This motion passes.

C. Board Treasurer Appointment

**Motion:** Move to appoint a treasurer for a one-year term beginning July 1, 2011 through June 30, 2012.

Mrs. Anderson nominated Mrs. VanMetre. Mrs. Koons seconded this nomination. There were no other nominations so a roll call vote was taken. The board voted unanimously to approve this motion.

**Other Discussion Items:**

A. Transfers – 2011-2012 School Year

* **Mr. Charles Engel** from Middle School 8th grade science to full-time High School science.
* **Ms. Kristy Grove** from High School social studies to Elementary school counselor substitute for one year only.
* **Ms. Allison Johnston** from Middle School 6th grade to Middle School 8th Grade Science.
* **Ms. Karen Rudisill** from Elementary cafeteria aide to Elementary cafeteria head cook.

**Adjournment:** The meeting adjourned at 8:45 p.m. on a motion made by

Mrs. Koons seconded by Mrs. Anderson and approved by the board.