

# FAST Meeting Minutes

AUGUST 17, 2015 6:30 – 7:30 PM, SCHOOL LIBRARY

## ATTENDEES

Heather Roberts, Tina White, Kim Shaffer, Jim Grove, Amanda Whitcomb, Stacy Whitmore, Sherry Kelley and Meg Cliber

Meeting called to order by H. Roberts

## TREASURER'S REPORT

Sherry went through all the transactions throughout the year and updated the report. Redid the figures for the budget amount. Total in the account is \$ 20,440.25, but a few checks have not been cashed. See her report for updates.

## REQUESTS FOR FAST ASSISTANCE

None

## ACTION ITEMS

- Tina will sign the W-9 from PNC bank to show tax exempt status for an advertisement in the program.
- A new Facebook account will be created to communicate with the parents, coaches and students. The Shutterfly account will be discontinued.
- Kim will open and close the concession stands as needed. She is happy to do whatever is needed but doesn't want to do it every time. Help is appreciated.
- Kim will take the cash box and extra bank bags for the concession. Kim will provide the instruction sheet for concession use. Kim will buy all the food for concession.
- Heather will follow up with Crystal regarding the hot dog machine.
- Amanda will donate a pizza oven to the concession stand

## OPEN DISCUSSION

Sports Program discussion: Sponsorship list - handed out. The deadline for ads is extended til [8/28](#). Attendees signed up to contact businesses for sponsorship.

Meg will keep track of the sponsorship ads and checks

Once a contract is in place Meg will keep track of the sponsorship ads and checks, the advertisement will be sent to Joe and the money will be sent to the FAST P.O. Box – Tina will collect the checks to give to Sherry.

Sports programs are available for sale at the games and concession stand for \$3.

Heather followed up with Crystal due to a concern with the contract that was signed by Caroline Dean stating that fast would provide a free ad and Wellspan banner. The contract states that the school will pay \$150 for the one page ad.

Also, FAST has a Small Games of Chance License, but ideas are needed to utilize it. Crab raffle is being considered for Fast. It was very successful for the senior's Safe and Sane fundraiser.

Concern about the concession sign-up. 7 games are still open. Discussion about coaches who default on helping with the concession will not receive the stipend from FAST. Discuss is to ask each coach who their parent rep is and they will need to be present at the meeting in order to run a concession. If the sports team doesn't fill the slot, discussion was for the concession use empty slots to be open to the clubs. Sports team will have one more chance, before opening it up.  
Concession sign-up list was passed around. Kim said she would be responsible for picking up supplies from SAMs and provide a separate receipt for each sport team.

Wellspan is considering a co-branded donation of water bottles. Discuss led to a yes to free bottles option to sell at games.  
Joe Macharsky from Kojak sent a promotional item quote for small footballs that can be thrown out during the games. Tina will contact Wellspan to see if they will co-brand them with the Fast logo. Discuss was to order 100.

**ADJOURNMENT**

Next meeting Tuesday 9/8/15 6:30pm High School Library  
We will be working on reorganizing the yearly meeting times to accommodate the coaches and events.

Submitted by AW